

Mint of the United States at Philadelphia,

MELTING AND REFINING DEPARTMENT,

Philadelphia, June 8th, 1888.

To Hon. Paul W. Fox

Superintendent

Sir,

I have the honor to submit for your approval, my application for an increase in my pay; and to that end I will briefly state my daily duties - and responsibilities. My present pay is \$3.⁰⁰ per day - I report for duty at 7 o'clock A.M. and remain on duty until all the workmen are out of the building.

My 1st duty is to examine all the Vaults, and deliver the Keys to the respective Foremen.

2nd. Special detective duty, both inside and outside the Mint.

3rd. Take full charge of Redemption & Minor Coinage Counting Room

4th. Note absences, or lateness of employees.

5th. Examine & note security of Silver Bar Cages in Court yard

6th. After Offices are closed to examine carefully all fastenings

Mint of the United States at Philadelphia,

MELTING AND REFINING DEPARTMENT,

Philadelphia, June 8, 1888.

and see that Offices are properly & safely closed.

7th When employes leave, to take Keys of the Vaults of the M & R, and of the Coiner, and see that all bullion is securely protected for the night.

8th To turn over the Mint properly closed to The Capt. of the Night Watch, as soon after 11 P.M. as practicable.

I have not referred to the vast responsibility cast upon me by these duties, for you can appreciate them without a reminder, but I confidently ask for an increase of pay, from the results I have seen of your efforts to properly reward faithful service.

Very respectfully

Wm. Gibson

Special Officer.

656 1/2.

Box 152 May-Jun 1888

Mint of the United States at Philadelphia, Pa.,

MELTING AND REFINING DEPARTMENT,

Phila June 8., 1888.

Thomas I. Gibson

Species officer ~~Melter and Refiner~~

Asks increase of Pay -

No. of Enclosures,

June 8. 1888,

[Abstract:] Asks increase of pay.

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~~Melting and Refining Department,~~
Philadelphia,
June 8, 1888

To Hon. Danl. M. Fox
Superintendent

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3rd. Take full charge of Redemption & Minor Coinage Counting Room.

4th. Note absences, or lateness of employees.

5th. Examine & note security of silver bar cages in court yard.

6th. After offices are closed to examine carefully all fastenings and see that offices are properly & safely closed.

7th. When employees leave, to take keys of the vaults of the M & R, and of the Coiner, and see that all bullion is securely protected for the night.

8th. To turn over the Mint properly closed to the Capt. of the Night Watch, as soon after 11 P.M. as practicable. I have not referred to the vast responsibility cast upon me by these duties, for you can appreciate them without a reminder, but I confidently ask for an increase of pay, from the results I have seen of your efforts to properly reward faithful service.

Very respectfully,
Thomas I. Gibson
Special Officer.